



Reference No

Log No

For Office Use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group

Name of Organisation	Cricklade Jenner Hall		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify Registered Charity No 1120507		

2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Wootton Bassett & Cricklade Area Board
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	To upgrade the fire protection & alarm system for all users in the Hall by installing: an additional smoke detector in one of the rooms, heat detector in the kitchen, break glass points at fire exits & sounding boards to alert users, 2 new fire doors and fireboard to a cupboard under the stairs
Where will your project take place?	Cricklade Jenner Hall
When will your project take place?	February 2011
How many people will benefit from your project?	979 per month (235 weekly)
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.	Open Door Club supports vulnerable people in the Community. Guides, Yoga, ReAct & Club 10 Youth Group promotes sport & healthy living activities 20,21.22& 23

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

We are preserving a Grade 2* listed building. Open Door Club promotes social integration & exercise for the elderly/disabled & transport is provided. Promotes social integration across the generations with social functions for all age groups and Open Days. Strong links to Youth Issues.

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We invited the Fire Safety Inspector to visit to ascertain that we were fully protected in the event of a fire and to ensure that we fulfilled our obligations as detailed in "Regulatory Reform (Fire Safety) order 2005 in order to ensure that the Hall remains open & safe for public use. We were advised that some additional alarm systems were required and improvement to fire protection of the fabric and escape routes.

With the upgrading advised by the Fire Safety Inspector we shall ensure that all who use the Hall are protected in the case of fire to the best of our abilities and as required by law.

Three elderly people from Swindon & one from Ashton Keynes as well as the elderly from Cricklade attend the Open Door Club and we need to have a safe venue for this client group and all our groups of users. All users shall be reassured that the additional fire protection allows them to feel as safe and as protected as possible.

Any other information about your project.

To reduce costs our volunteers will paint the fire doors when they are installed.

We are in the process of preparing for an visit by the Hallmark Scheme auditors in the next 3 months. This scheme promotes & rewards good practice by raising management standards particularly in relation to procedures and policies and should assure potential funders that we are managing the Hall in a professional manner.

3 - Management

How many people are involved in the management of your group/organisation? 20

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="9"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
Black & Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable

If you were not awarded the full amount requested, what would be the impact on your project?

We would use money from our reserves that pays for the day to day expenses, insurance, emergencies ie ingress of water from roofs. We have restricted funds which are going towards a £125,000 project for major repairs and renovations to the Main & North Hall roofs in order to preserve the Grade 2* listed Village Hall for future generations.

Our Raise the Roof - Olympic Campaign 2012 launched 11th Dec.2010.

See us on www.youtube.com/watch?v=Bsma0sBjl94 & www.crickladejennerhall.org.uk

How will you know whether your project has made a difference in the community?

In the event of a fire emergency we shall have ensured that our upgraded fire protection system will have given any users of the Hall and the 'away from home' office workers in the Schoolmasters House the maximum protection possible. It will encourage more use of the Hall as a safe venue.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Wiltshire Village Hall Association
Community Foundation
Cricklade Town Council - all grant funds for 2010 are spent

Have you been successful?

Yes No Awaiting Decision

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year Ending:

Month: Dec

Year: 2009

A - Total Income:

£44,205

B - Minus Total Expenditure:

£45,205

Surplus/Deficit for year: (A minus B)

£1000

Free Reserves held:

£18,625

5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Wired Fire Detection System & Smoke Detector in Hall,	£	Own Fundraising/Reserves	C	£864
3 Break Glass points & sounders	£	Parish/Town Council		£
1 Heat detector in kitchen	£			£
Control panel	£960	Trusts/Foundations		£
	£			£
	£	In Kind		£
2 Fire doors/intumescent strips	£			£
Upgrading to one door frame	£	Other		£
Fireboarding to cupboard	£			£
Adjusting 2 door closures	£768			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,728	TOTAL PROJECT INCOME		£864

Total Project Income B	£864
Total Project Expenditure A	£1,728
Project Shortfall A – B	£864
Award sought from Wiltshire Council Area Board	£864
BANK DETAILS	
Please give the name of the organisations' Bank Account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' Bank Account e.g. current	Cricklade Jenner Hall

6 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Hall is open to users of all ages & abilities regardless of age, gender or sexual orientation. Space for disabled users motorised buggies and/or wheelchairs, disabled access and disabled toilet. In February /March 2011 the toilets are being upgraded & a baby change area installed.

b) How does your project work to promote inclusion, participation and good community relations?

We have undertaken a consultation with our Community in the last 6 month seeking views from our users & others who may not use the Hall.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit Environmental Impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/12/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team